



ARIZONA MINISTERSSM

GWEN WARING

Wedding Service Agreement

% Phoenix Wedding Studio
 3240 East Union Hills Drive, Suite #106
 Phoenix, Arizona 85050
 Cell/Text: (602) 619-7277 • gwenwaring@mac.com

Thank you for choosing me to officiate your wedding ceremony!

WEDDING SERVICE FEE: \$450.00 INCLUDES...

- Complimentary preliminary planning appointment
- An outline provided for creating your program
 - Any email, text, or phone consultations
- Include changes you provided to customize the ceremony
- Perform your personalized ceremony on time at your location
- Hand-deliver bottom portion of Maricopa County Marriage License, all others by USPS Certified Mail®

IN ADDITION...

Time is of the essence. On-time arrival is fifteen minutes before the scheduled ceremony time. Gwen Waring is scheduled to leave forty-five minutes after the starting time agreed upon below. *She cannot linger due to a late start time and will not be late for another event following yours.* If you consider changing your location, date or starting time, contact Gwen immediately to check her availability.

Marriage License must be present for documentation and signing immediately following the ceremony.

Allow Gwen Waring to review any ceremony program before printing. Please do not include Gwen Waring in your count for the rehearsal dinner, reception or flowers from the florist. Gwen does not provide unity candles, sand, etc.

If hosted in cold weather, rain or full sun, the ceremony may be abbreviated. Consider having a water station and making the most of shade or providing cover when celebrating outdoors.

If Gwen Waring is prevented from attending the date and time agreed upon below, an alternate officiant will be arranged or the fees paid will be refunded.

Additional fee for Rehearsal Leadership, Optional Pre-marital Counseling Session, credit card payments, or travel expenses outside of Maricopa County.

ADD REHEARSAL SERVICE FEE: \$150 (half-hour, based upon availability)

\$250.00 nonrefundable retainer holds your date & time. The balance is due 45 days before the ceremony and is nonrefundable from that time (paid fees are conditionally transferable to another date). \$45.00 minimum returned check fee imposed. Fees are not known to be tax-deductible. **Ask about Cash, Zelle, Check, or PayPal payment options.**

Ceremony Date _____ Ceremony Starting Time _____

Rehearsal Date _____ Rehearsal Starting Time _____

Ceremony Location _____

Signature _____ Date _____

Signature _____ Date _____

Gwen Waring _____ Date _____

This form will be returned to you showing receipt of your payment.